

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, May 15, 2019

1. President Hooker called the meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.
2. Present were Commissioners: Miller, Holland, Chisholm Jennerjohn, Stephani, Hooker, Stephens and Alger. Excused were Hougaard. Also present was Superintendent Tjernagel.
 - a. **Motion:** Stephens/Stephani to adopt the agenda noting that the board will be going into Executive Session 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i. Hourly employment
 - ii. Unclassified contracts
 - iii. Administrative ContractsAction may take place in closed session on closed session's topics.
Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

STUDENT COUNCIL REPRESENTATIVE REPORT: Ms. Tess advised the board that the tours for incoming parochial students have been set up. The Homecoming theme for fall 2019 is “Making Waves”. Elections are coming up for the leadership positions on the school board.

RECOGNITION: The SBHS Certified Tourism Ambassadors were recognized. Mike LeRoy was recognized for receiving the Wisconsin Athletic Service Award for his service to students and student athletes.

BOARD REORGANIZATION:

- President nomination: Ballots cast for Teri Hooker. **Motion:** Jennerjohn/Chisholm to close nominations and cast a unanimous ballot for Terri Hooker as President. Motion carried unanimously.
- Vice-President Nomination: Ballots cast for Keith Miller. **Motion:** Stephens/Jennerjohn to close nominations and cast a unanimous ballot for Keith Miller as Vice-President. Motion carried unanimously.
- Treasurer Nomination: Ballots cast for Amy Stephens. **Motion:** Chisholm/Miller to close nominations and cast a unanimous ballot for Amy Stephens as Treasurer. Motion carried unanimously.
- Clerk: Ballots cast for Tina Jennerjohn **Motion:** Holland/Stephens to close nominations and cast a unanimous ballot for Tina Jennerjohn as Clerk. Motion carried unanimously
- **Motion:** Holland/Chisholm to appoint Ann DeMeuse as Board Secretary. Motion carried unanimously.
- **Motion:** Jennerjohn/Holland to appoint Amy Stephens as the CESA representative. Motion carried unanimously.
- **Motion:** Stephens/Stephani to appoint Jessica Holland for Legislative representative. Motion carried unanimously.
- **Motion:** Stephens/Chisholm to appoint Chad Hougaard as the EEN representative. Motion carried unanimously.

- **Motion:** Stephens/Jennerjohn to appoint Beth Chisholm as the delegate to the WASB convention. Motion carried unanimously.
- **Motion:** Stephens/Jennerjohn to appoint Jessica Holland as the alternate delegate to the WASB convention. Motion carried unanimously.
- **Motion:** Stephens/Stephani to designate the official board meeting day as the third Wednesday of the month. Motion carried unanimously.
- **Motion:** Stephens/Holland to designate Nicolet Bank, the Local Government Pooled Investment Fund and the Wisconsin Investment Series Cooperative as the official depositories for 2019-2020 year. Motion carried unanimously.
- **Motion:** Jennerjohn/Chisholm to authorize Jake Holtz with the investment powers for the district. Motion carried unanimously.
- **Designate Official Newspaper:** Tabled
- **Motion:** Stephens/Jennerjohn to maintain the current pay structure (President - \$1,200, Vice-President - \$1,050 and all other Board members - \$840). Additionally, there is a stipend of \$100 per day for attendance at the annual January Education Convention in Milwaukee, which occurs during the week. Motion carried unanimously.

Motion: Miller/Holland to approve the minutes of the April 17, 2019 regular meeting and the May 1, 2019 learning session. Motion carried unanimously.

Approve April bills: **Motion:** Stephens/Stephani to approve board bills. Motion carried unanimously.

CONSENT AGENDA:

1. Grants and Donations – Rob Schartner received the following donations for the April 4 Fishing Club fish fry at SBHS: close to 100 pounds of whitefish from Baileys Harbor Fish Company; coleslaw, rye bread, butter, and fryer oil from Econo Foods; potato salad from the Nightingale; potato salad from the Institute Saloon; tartar sauce from Heidi Hintz; coleslaw from Ann DeMeuse and Tony Peot; \$250 from Chris Larsen. Craig Sigl reports that Jennifer Kobilca and her family donated \$5,000 for the Clipper Fitness Zone. The Sturgeon Bay PTO donated \$500 to the elementary summer book share program. The TJ Walker Middle School football program received a \$1,000 equipment grant from the Green Bay Packers. Principal O’Handley reports the following information as well:

The Kerley Family Foundation of the Door County Community Foundation recently awarded a \$10,000 grant to our Sawyer and Sunrise music programs. The grant will help fund the purchase of headphones, music stands, music curriculum, acoustic tiles (for sound deadening in the Sunrise music classroom) and a portable sound system. This incredibly generous grant is yet another example of the tremendous community support our district receives each year.

2. Resignations and Retirements: John Breider has resigned from his custodian position, effective immediately. Sharon Fernandez has decided to retire at the end of the current school year. Andrew Ortmayer has resigned from his middle school Language Arts position at the end of the current school year.

Motion: Chisholm/Miller to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
2. First reading of Professional Handbook & Salary and Supplemental Pay guide
3. First reading of Support Staff Handbook

4. Approve 2019-2020 Health Insurance Plans: **Motion** Jennerjohn/Holland to approve the health insurance plan offerings for the 2019-2020 year. Motion carried with Stephens abstaining.
5. Approve 2019-2020 Dental Insurance Plan: **Motion** Stephani/Stephens to approve the dental insurance plan offering for the 2019-2020 year. Motion carried unanimously.
6. Approve TJ Walker Math Teacher-tabled
7. Approve TJ Walker Social Studies Teacher – **Motion** Stephens/Holland to approve Stephen Jacobson as a social studies teacher at TJ Walker Middle School beginning with the 2019-20 school year. Motion carried unanimously.
8. Approve TJ Walker Special Education Teacher – **Motion** Holland/Chisholm to approve Theresa Hruby as the special education teacher at TJ Walker Middle School beginning with the 2019-20 school year. Motion carried unanimously.
9. Approve Sawyer Elementary Library Associate – **Motion** Chisholm/Holland to approve Amanda Mesas as the Sawyer and Sunset library associate beginning with the 2019-2020 school year. Motion carried unanimously.
10. Approve Sturgeon Bay High School WIAA Membership Renewal – **Motion** Stephani/Jennerjohn to approve our membership renewal with the WIAA for the 2019-2020 school year. Motion carried unanimously.
11. District Facility Study Update (informational item) – Tjernagel provided an update.
12. Receive Draft of 2019-2020 Board meeting calendar (informational item)

The following policy revisions are part of Neola's 28.1 Update:

13. First reading of Board Policy 1130 – Conflict of Interest – Private Practice (revised)
14. First reading of Board Policy 1400 – Job Descriptions (revised)
15. First reading of Board Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity (revised)
16. First reading of Board Policy 2270 – Religion in the Curriculum (revised)
17. First reading of Board Policy 2420 – Education for Employment (replacement policy)
18. First reading of Board Policy 2700.01 – School Performance Report (revised)
19. First reading of Board Policy 3120 – Employment of Professional Staff (revised)
20. First reading of Board Policy 3139 – Staff Discipline (revised)
21. First reading of Board Policy 3140 – Termination, Non-Renewal and Resignation (revised)
22. First reading of Board Policy 3143 – Non-Renewal of Administrative Contracts (delete)
23. First reading of Board Policy 3230 – Conflict of Interest (new)
24. First reading of Board Policy 3362 – Employee Anti-Harassment (revised)
25. First reading of Board Policy 4230 – Conflict of Interest (new)
26. First reading of Board Policy 4362 – Employee Anti-Harassment (revised)
27. First reading of Board Policy 5111 – Eligibility of Resident/Nonresident Students (revised)
28. First reading of Board Policy 5113 – Open Enrollment (revised)
29. First reading of Board Policy 5341 – Emergency Medical authorization (revised)
30. First reading of Board Policy 5512 – Use of Tobacco and Nicotine by Students (revised)
31. First reading of Board Policy 5517 – Student Anti-Harassment (revised)
32. First reading of Board Policy 6150 – Tuition Income (revised)
33. First reading of Board Policy 6220 – Budget Preparation (revised)
34. First reading of Board Policy 6235 – Fund Balance (revised)
35. First reading of Board Policy 6440 – Cooperative Purchasing (revised)
36. First reading of Board Policy 6520 – Payroll Deductions (revised)
37. First reading of Board Policy 8330 – Student Records (revised)
38. First reading of Board Policy 9130 – Public Requests, Suggestions, or Complaints (revised)
39. First reading of Board Policy 9150 – School Visitors (revised)

The following are part of Neola's Special School Safety Update:

40. First reading of Board Policy 1213 – Student Supervision and Welfare (revised)
41. First reading of Board Policy 3213 – Student Supervision and Welfare (revised)
42. First reading of Board Policy 4213 – Student Supervision and Welfare (revised)

- 43. First reading of Board Policy 5112 – Entrance Age (revised)
 - 44. First reading of Board Policy 5310 – Health Services (revised)
 - 45. First reading of Board Policy 5500 – Student Code of Classroom Conduct (revised)
 - 46. First reading of Board Policy 5600 – Student Discipline (delete)
 - 47. First reading of Board Policy 5610 – Suspension and Expulsion (revised)
 - 48. First reading of Board Policy 7440 – Facility Security (revised)
 - 49. First reading of Board Policy 7440.01 – Video Surveillance and Electronic Monitoring (revised)
 - 50. First reading of Board Policy 8410 – School Safety and Crisis Intervention (revised)
 - 51. First reading of Board Policy 8420 – School Safety and Emergency Preparedness (revised)
 - 52. First reading of Board Policy 8462 – Child Abuse and Neglect (revised)
 - 53. Reports:
 - a. Legislative - provided
 - b. CESA - none
 - c. Committee/Seminars - none
 - d. Administrative Reports presented.
 - e. Superintendent’s Report presented.
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54. **Motion** Stephens/Holland to adjourn to executive session at 8:57 with a roll call vote (noting Hougaard is excused from the meeting). Motion carried unanimously.

- a. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i. Hourly employment
 - ii. Unclassified contracts
 - iii. Administrative contracts

Action may take place in closed session on closed session’s topics.

Motion: Stephens/Holland to return to open session at 9:17 PM. Roll call vote. Motion carried unanimously.

Motion: Stephani/Holland to approve a 2.5% wage increase, as presented, for hourly employees. Motion carried unanimously.

Motion: Stephani/Holland to approve a 2.5% wage increase for the unclassified contracts, as presented. Motion carried unanimously.

Motion: Stephani/Holland to approve a 2.5% wage increase for the administrative contracts as presented. Motion carried unanimously.

55. Adjourn **Motion:** Stephens/Chisholm to adjourn at 9:18 PM. Motion carried unanimously.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President’s Signature: _____